

**F. No. 1-4/90 AQD**  
**Government of Pakistan**  
**Ministry of National Food Security & Research**  
**Animal Quarantine Department**

## SITUATIONS VACANT

Applications are invited from the suitable, energetic and self-motivated candidates for the appointment to the following temporary vacancies (likely to become permanent) in Animal Quarantine Department, Karachi and its sub-ordinate offices. Candidate possessing the requisite qualification, age, experience and domicile of the respective province are eligible to apply.

Sr. No.	Name of the Post and Pay Scale	No. of Posts	Place of Posting	Allocation of Provincial/Regional Quota	Age Limit	Required Qualification/ Experience
1.	Stenotypist (BPS-14)	02	Karachi (01) Peshawar (01)	Sindh (U) KP	18-30 Years	i. Intermediate ii. Minimum speed of 80 w.p.m in shorthand and proficiency in Microsoft Office having typing speed of 40 w.p.m
2.	Driver (BPS-05)	01	Peshawar (01)	KP	18-30 Years	i. Primary Pass ii. Valid Driving License Holder iii. Well versed with traffic rules.
3.	Naib Qasid (BPS-01)	04	Karachi (03) Islamabad (01)	Sindh (U) Islamabad	18-30 Years	Primary pass
4.	Chowkidar (BPS-01)	01	Lahore (01)	Punjab	18-30 Years	Primary pass
5.	Sweeper (BPS-01)	02	Karachi (01) Multan (01)	Sindh (U) Punjab	18-30 Years	Primary pass

- The positions will be filled strictly on merit basis in a transparent manner and in accordance with the recruitment policy of Establishment Division's vide O.M.No.F.53/1/2008-SP dated 22.10.2014 amended to date and mechanism dated 16.01.2015 amended to date.
- General concession of relaxation of upper age limit up to five years shall be available to all the candidates as per the provisions of the Establishment Division's O.M.No.F.9/2/91-R.5, dated 28.11.2000 and O.M.No.F.9/2/91-R.3 24.06.2010. Moreover, 05 years general relaxation in upper age limit has been clubbed in age limit besides other age relaxations as per Establishment Division's Notification SRO No.1079(1)/93 dated 4.11.1993 as amended from time to time. The minimum and maximum age of eligibility shall be calculated from the closing date of applications.
- Government servants should apply through proper channel and advance copies will not be accepted. NOC from the parent department shall have to be produced at the time of test/interview, failing which applicant will not be allowed for test/interview.
- Only eligible and short-listed candidates will be provisionally allowed to appear for test/interview and have to bring original testimonials including CNIC, educational documents and valid driving license for the post of driver. In case of any false or wrong information candidature of the applicant will be cancelled.
- Duly filed form in all respects along with attested photo copies of CNIC, 02 passport size photographs in blue background, educational transcripts, experience certificates, domicile and other supporting documents shall reach to the **Director, Animal Quarantine Department, House No. 69/4,5-D, Nursery, PECHS Block-6 Shahra-e-Faisal, Karachi Phone No: 021-34552679** within **15 days** of publication of this advertisement through courier service/UMS/Registered Post.
- In case the candidate intends to apply for more than one post, separate application must be submitted for each post to be applied.
- The appointment of the successful candidates will be terminated alongside initiating legal proceedings in case of any information/ documents furnished by the applicant is found incorrect at any time during the recruitment process or after entry into Govt. service.
- Incomplete applications as well as applications received after due date will not be entertained.
- Applicants must keep visiting AQD website [www.aqd.gov.pk](http://www.aqd.gov.pk) from time to time for the schedule of the test/interview.
- No TA/DA will be admissible for appearing for the test/interview or for initial joining to the place of appointment.
- Competent Authority reserves the right to fill any number of above-mentioned vacancies.

Name of the post applied for \_\_\_\_\_ BPS \_\_\_\_\_ Name (in capital Letters) \_\_\_\_\_  
 Father's Name \_\_\_\_\_ Date of Birth (dd/mm/yy) \_\_\_\_\_ CNIC No. \_\_\_\_\_  
 Domicile District \_\_\_\_\_ Province \_\_\_\_\_ Highest Qualification (Degree/Certificate) \_\_\_\_\_  
 Previous Experience (in Years) Govt./Private \_\_\_\_\_ Department \_\_\_\_\_ Designation \_\_\_\_\_  
 Contact No. \_\_\_\_\_ Email address \_\_\_\_\_ Postal Address \_\_\_\_\_

Two recent  
photographs

**Declaration:** I certify that all information, provided by me, in this Application Form is true and correct to the best of my knowledge and belief, I have informed my Head Office/Department that I am applying for this post (for Government Servants only).

Date: \_\_\_\_\_ Signature of the applicant \_\_\_\_\_

**Sd/-**  
**(Dr. Muhammad Ilyas)**  
**Director**  
**Animal Quarantine Department**  
**House No. 69/4,5-D Nursery, PECHS Block-6 Shahra-e-Faisal, Karachi**